



Absorbent Products Ltd
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Thursday, March 19th, 2020

As the unprecedented global situation caused by the Coronavirus (COVID-19) virus pandemic evolves, we understand that this will be a difficult time for all of us as we begin to navigate the current and potential impacts from the virus. Our thoughts are with those who have been affected by the virus both globally and in the communities in which we live.

We want to assure you that all of us at Absorbent Products Ltd will continue to focus on Good Manufacturing Processes, the ongoing care and well-being of all our employees, our community, our customers and suppliers. We are monitoring the situation closely and are taking guidance from our provincial and federal public health authorities which continue to focus on implementing safety measures to help contain the spread of COVID-19. We are encouraging our employees, customers, and suppliers to do the same.

To reduce the chances of the virus affecting our staff, we are strongly discouraging any non-essential outside visitors to our plant, offices and facilities during the current crisis.

Our head office is in Kamloops, BC; the incidence of COVID-19 throughout our entire Health Authority region is very low. Employees are encouraged to practice stringent personal hygiene measures. We have increased workplace sanitation procedures and implemented additional ones.

APL has moved to restrict non-essential travel by our sales team and off-site staff. In-person meetings have been changed to video conferences and tradeshow have been cancelled. We remain available to our customers and suppliers through telephone, email, text, or video conferencing. Thus far, outbound freight shipments to our customers have not been affected.

As we continue to monitor and adjust our response to this situation daily, we are committed to serve and support our community and customers as best we can during the rapidly changing environment. If you have any questions, concerns or comments, please reach out.

Yours sincerely,

A handwritten signature in black ink that reads "P B Aylen".

Peter B. Aylen
President

Absorbent Products Ltd.